BY APPOINTMENT TO
HER MAJESTY THE QUEEN OF DENMARK

GEORG JENSEN

ESTABLISHED 1904

Accounts Payable Controller

Georg Jensen A/S is looking for an experienced Accounts Payable Controller in the Accounting department of Global Finance. If you want to be part of a dedicated, experienced and cohesive team in a global company, then our Head Quarter in Frederiksberg may be your future place to work. The criteria for success in this position will be to ensure that processes and deadlines are handled with timely accuracy and high level of quality.

We offer a challenging position in an inspiring company with a strong brand and a leading position within our field. Our work environment is positive and dynamic with highly qualified colleagues of accountants, controllers and specialists in an international atmosphere. The position will have reference to our Head of Accounting in Global Finance.

Your responsibilities:

- Responsible for and daily handling of the electronic Supplier Invoice Work Flow in Georg Jensen A/S
- Handling of Purchase Order / Invoice matching
- Supplier Balance reconciliations and various balance reconciliations
- Travel Expenses in electronic work flow
- Maintenance of Supplier Master Data
- Close cooperation, training and support to the internal departments and with external suppliers
- System maintenance and improvements in cooperation with IT department
- Process optimizations and projects

The ideal candidate has the following competences:

- Experience from a similar position in an international environment, perhaps as senior Accounts Payable assistant or similar.
- Self-starter who strives for constant improvement and learning
- Structured and responsible approach to the responsibilities with a positive and flexible mindset
- Strong team player with a friendly and service minded attitude as well as being able to work independently in own area of responsibilities
- Ability to work well under pressure and deliver results
- Fluent in Danish and high level of English, strong communication skills in both written and oral
- Relevant educational back-ground

- Knowledge on Danish VAT regulations
- Good IT skills and high level knowledge of Excel and Microsoft AX2012 incl. electronic Invoice Work Flow

Contact:
For further information regarding the position, please contact Head of Accounting, Global Finance, Jannie Sundgård via email jsu@georgjensen.com. We also recommend you to visit our website at www.georgjensen.com

Place of work:
Georg Jensen A/S Head Quarters, Søndre Fasanvej 7, 2000 Frederiksberg

Application:
Please click on this link to apply for the job. The application must be submitted no later than October 11, 2017. We will be performing interviews ongoing in the process and expect to fill the position by November 1st, 2017.

As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure diversity we seek talented, qualified employees in our operations around the world regardless of race, colour, sex/gender, including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, age, marital status, citizen status, veteran status, or any other protected classification under country or local law.